



AI Adoption Readiness Checklist

Disclaimer

This checklist is not mandatory prior to beginning an engagement with AIrie. One of the key goals of the AIrie process is to educate and guide organizations through a structured approach to AI adoption. This tool is simply provided to help you begin thinking about the opportunities and considerations that may shape your AI journey.

General Readiness

- We have a clear understanding of our business goals and challenges.
- We are open to exploring new technologies that can improve efficiency or decision-making.
- Leadership is supportive of exploring AI-powered initiatives.
- We have an internal champion (or team) who can participate in the discovery process.

Data Awareness

- We know what data we collect across departments (e.g., sales, operations, customer service).
- We understand where our data lives (databases, spreadsheets, cloud tools, etc.).
- We have access to some clean, structured data (even if limited).
- We have concerns about data sensitivity or privacy that we'd like to discuss.

Process Visibility

- We can identify repetitive tasks or manual processes that take up time.
- We know which departments or workflows could benefit from automation.
- We have business processes that require better visibility or collaboration.

Technology Landscape

- We use cloud-based tools (e.g., CRM, ERP, Notion, Microsoft 365, Google Workspace).
- We are familiar with any limitations or integrations we may need to work within.
- We are open to cloud or hybrid solutions if data security is addressed.

Team & Culture

- Our team is open to experimenting with new tools that improve productivity.
- We have a culture that values learning and continuous improvement.
- We're willing to start small with quick wins and grow from there.

Key Areas of Interest (Optional)

- Automating routine tasks or workflows
- Analyzing customer or sales data
- Enhancing employee productivity
- Improving internal communication and knowledge sharing
- Supporting decision-making with insights or predictions
- Natural language processing or AI assistants

Next Steps

If you've checked even a few boxes above, you're already in a great position to begin exploring what's possible. The Alrie framework will meet your team where you are, guide your understanding of what AI can do for your business, and help you implement practical solutions that deliver real value—quickly.

Contact Us!

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